

December 14, 2023

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER Loretta Silkwood called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:46 PM. Those in attendance were C. Wiegand, J. Buttry, J. Richie, and J. Bricker. Also present was Jeremy Staicoff, Director. 5 present, 2 absent. Quorum established.

CORRECTIONS None

PUBLIC COMMENTS None

APPROVAL OF MINUTES **Motion: Wiegand** **Second: Bricker**
Approve November 2023 Board Minutes
Roll call vote: Silkwood, aye; Bricker, aye; Buttry, aye; Richie, aye; Wiegand, aye. 5 ayes, 0 nays, 2 absent.
Motion carried.

CORRESPONDENCE None

NOTES Acknowledgement of Loretta Silkwood's time served on the Board. A. Harris arrived at 6:00 PM.

FINANCE REPORT **Motion: Buttry** **Second: Wiegand**
Approve expenditures & wages for November 2023
Roll call vote: Silkwood, aye; Bricker, aye; Buttry, aye; Richie, aye; Wiegand, aye. 5 ayes, 0 nays, 2 absent.
Motion carried.

DIRECTOR'S REPORT **Director's Report**

1. Attended (w/Devin) the Illinois Library Association's Legislative Meetup on November 28.
2. Purchased new CDs for library since prior ones had reached maturity. These will have a 9-month duration.
3. Library participated in Village of East Alton's Night of Christmas event by submitting Christmas Tree with decorations from children's Lego club and staff contributions.
4. Christmas decorations were put up by staff to add some holiday cheer to the building.
5. Had meeting with colleague from IHLS regarding some of the initiatives they are working on in the first quarter of 2024.
6. Approached by IHLS (different person than above) to present at Member's Day in February. Had meeting with said IHLS staff member and potential co-presenters on December 8.
7. Received a \$1000 donation from Phillips 66/Wood River Refinery in support of our reading/literacy programming.
8. Signed up staff for IHLS Member's Day 2024. Event will take place in February.
9. Began work on 2024 Per Capita Grant. Deadline is January 31, 2024.

Youth Services Report

1. 34 archeologists took over the meeting room to uncover dinosaur fossils.
2. A few more ornaments were built by the kids at Lego Club.
3. 8 kids went head-to-head in some epic Mario Kart races.
4. Maui got to hear several stories and got lots of head pats from a total of 13 people.
5. I had one teen come in to make a photo frame for his mom.
6. November's dino scavenger hunt was thoroughly enjoyed with 32 sheets turned in. December is a snowflake hunt.
7. Summer Reading planning has begun! The theme for 2024 is Read, Renew, Repeat.

Development & Outreach Librarian Report

1. Our new library cards have arrived! Now patrons will be able to have a key tag barcode as well as a traditional card.
2. Created a take home craft for adults and children. Using the Cricut, we were able to print out different gift tags that could be customized. So far, we have had 31 packs taken.

3. Attended the Legislative Breakfast with Jeremy on November 28. We were able to meet with our local state senator, Erica Harriss and other library professionals.
4. Continued to be on the committee for the Reaching Forward South Conference. We discussed and finalized our speakers and presenters for the upcoming conference in Collinsville.
5. Made decorations and put together the Lego Tree for the city's Night of Christmas Event. We were told that the kids in attendance were incredibly excited to see their lego decorations on the tree!
6. Began creating the January newsletter and planning for January events.
7. Added upcoming events and newly added books to our website's front page.
8. Updated the website to include our newsletter for December.
9. Created a new winter themed logo and cover photo for Facebook. These were updated on December 1.
10. Created a plethora of social media posts including: Fossil Dig, Popsicle Photo Frame, Illinois Libraries Present: Maya-Camille Broussard, Pizza & Paperbacks, Libby Announcement, Storytime, Lego Club, Mario Kart Free Play, Smash Bros. Free Play, October's New Books, Read to Maui, Baby Busy Bees, SHARE Top Requested – October, November Book Displays, Fossil Dig Kid's Photos, Happy Thanksgiving – Closing, Illinois Libraries Presents: Lori Gottlieb, Happy Thanksgiving, Grinch Christmas Tree, Maui Picture, December Newsletter, Cupcake Ornaments: Teen DIY, Cookie Decorating, Illinois Libraries Presents: Experience the Nutcracker at Home, Updated Logo, Updated Cover Photo, Take Home Craft: Gift Tags, Sneak Peak: Lego Tree, Snowball Games, East Alton History Museum: 2024 Calendars, Snowflake Window Art, Happy Hanukkah, Bumble and Other Holiday Decorations.

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

Motion: Richie Second: Silkwood
 Approve Olin Settlement & Intergovernmental Agreement

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 Approve Policy

Roll call vote: Silkwood, aye; Bricker, aye; Buttry, aye; Richie, aye; Wiegand, aye; Harris, nay. 5 ayes, 1 nay, 1 absent.
Motion carried.

Motion: Buttry **Second: Bricker**
Approve the Resolution of Pending Tax Objections at a tentative
\$1000

Roll call vote: Silkwood, aye; Bricker, aye; Buttry, aye; Richie, aye; Wiegand, aye; Harris, yes. 6 ayes, 0 nays, 1 absent.
Motion carried.

Motion: Wiegand **Second: Bricker**
Adopt the ALA's Library Bill of Rights

Roll call vote: Silkwood, aye; Bricker, aye; Buttry, aye; Richie, aye; Wiegand, aye; Harris, aye. 6 ayes, 0 nays, 1 absent.
Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:15 PM.