

August 17, 2023

# EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

**CALL TO ORDER** Loretta Silkwood called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:55 p.m. Those in attendance were C. Wiegand, J. Buttry, J. Richie, and L. Silkwood. Also present was Jeremy Staicoff, Director. 4 present, 3 absent. Quorum established.

**CORRECTIONS** None

**PUBLIC COMMENTS** None

**APPROVAL OF MINUTES** **Motion: Wiegand** **Second: Richie**  
Approve July 2023 Board Minutes and July 20, 2023 Public Hearing Minutes  
Roll call vote: Silkwood, aye; Buttry, aye; Richie, aye; Wiegand, aye.  
4 ayes, 0 nays, 3 absent.  
Motion carried.

**CORRESPONDENCE** IDES Notice

**NOTES** None

**FINANCE REPORT** **Motion: Buttry** **Second: Silkwood**  
Approve expenditures & wages as presented for July 2023  
Roll call vote: Silkwood, aye; Buttry, aye; Richie, aye; Wiegand, aye.  
4 ayes, 0 nays, 3 absent.  
Motion carried.

**DIRECTOR'S REPORT** **Director's Report**

1. Completed and submitted our library's annual report (IPLAR) for State of IL.
2. Submitted Combined Budget & Appropriation Ordinance (Ordinance 2023-02) and Building & Maintenance Levy Ordinance (Ordinance 2023-03) to The Telegraph for publication.
3. Filed Ordinance 2023-02, Ordinance 2023-03, and other accompanying paperwork with the Madison County Clerk's Office.
4. Complied with ECF inquiry over eligibility of grant program for patron use mobile devices.
5. Submitted approved retainer letter to attorney. No further updates on this matter as of this report.
6. Worked Summer Reading Finale party event at Roxana Pool. It was a great ending to our Summer Reading Program and about 70 people joined us there.
7. Received Annual Finance Report Draft from our accountant. Copy is included in Board Packets.
8. Darlene worked on an IMRF compliance audit we received. Our library was chosen at random since they stated we had not completed one with them. We both completed the exit interview with the auditor.
9. Signed our library up to take place in annual IHLS Library Crawl, which begins in October. We took part in this event for the first time last year and had a good number of participants visit our library. It is our hope that even more visit this year.

## **Youth Services Report**

1. The final kid's program for Summer Reading was a freestyle art program. It was very well attended.
2. The Summer Reading prize winners were drawn, and all prizes collected very quickly.
3. I have modified the teen book club that I tried last year and made it more about discussing whatever book you are reading or one you've read recently. No one was at the first meeting, but I am hoping to get the word out a little better once school begins.
4. I will be meeting with the 8th grade English teacher at the end of the month to brainstorm ways to get students into the library as well as a potential field trip.
5. Work on rearranging the youth side has resumed.

## **Development & Outreach Librarian Report**

1. Family Movie Night took place on July 14. We showed the new Super Mario Bros. Movie and provided popcorn, drinks, and others snacks. We had 15 attendees, including a few new families.
2. Riverbend Axe Throwing took place on July 21. They brought their mobile unit and set up in the parking lot. We had 20 adults participate that evening.
3. We had 166 adult summer reading logs returned! Beanstack had a total of 17 adult users logging their reading.
4. Our Finale Party was on Saturday, July 22 at the Roxana Pool. We had 70 people join us at the pool.
5. We are attending the OilerNation Celebration event held at the EAWR Campus on Saturday, August 12. We will be taking informational handouts and look forward to connecting with families in our school district.
6. Chair Yoga with SIUE will now be back in September, but has been reframed by the instructor as a Beginner/Intermediate Yoga course at the suggestion of the participants. SIUE is looking into presenters to join us in the spring semester.
7. Began coordinating with Chestnut Health Services for a presentation being funded by the Madison County Health Department. This presentation would focus on prescription drug misuse and is aimed at adults/seniors. This will be taking place on September 19 at 10 am.
8. Updated the website to include our newsletter for August. Also added our programs/events for August as well.
9. Began creating the September newsletter.
10. Finalized the Reading Dragons & Friends cards for September. This includes two fully original cards I created: Corn & Louligan.
11. Added upcoming events and newly added books to our website's front page.
12. Created a plethora of social media posts including: Maui's Here!, Summer Reading Logs Due, Axe Throwing Pictures, Lego Club, Pool Party Photo, Pizza & Paperbacks, August Book Club, Crafternoon: Card Making, Storytime, August Newsletter, Stuffed Animal Sleepover & Pajama Storytime, Thank You – Summer Reading Community Sponsors, July's New Books, Baby Busy Bees, August Displays, Cold-Loving Veggies, Read to a Dog!

## DISCUSSION

None

**OLD BUSINESS**

None

**NEW BUSINESS**

**Motion: Richie**

**Second: Wiegand**

Approve the Annual Finance Report Certification

Roll call vote: Silkwood, aye; Buttry, aye; Richie, aye; Wiegand, aye. 4  
0 nays, 3 absent.

Motion carried.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 6:20 pm.