

February 15, 2024

EAST ALTON PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

CALL TO ORDER

Margaret Funke called the regular meeting of the East Alton Public Library District Board of Trustees to order at 5:45 PM. Those in attendance were C. Wiegand, J. Richie, and J. Bricker. Also present were Jeremy Staicoff, Director; Laura Timmins. 4 present, 2 absent. Quorum established.
The January 2024 meeting was not held. No quorum.

CORRECTIONS

Swore in Laura Timmins as Trustee to fill vacated position

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

Motion: Richie

Second: Wiegand

Approve December 2023 Board Minutes

Roll call vote: Bricker, aye; Wiegand, aye; Richie, aye; Timmons, aye; Funke, aye. 5 ayes, 0 nays, 2 absent.

Motion carried.

CORRESPONDENCE

Thank you card to Board

NOTES

J. Buttry arrived at 6:04 PM.

FINANCE REPORT

Motion: Wiegand

Second: Bricker

Approve expenditures & wages for December 2023 & January 2024

Roll call vote: Bricker, aye; Wiegand, aye; Richie, aye; Timmins, aye; Funke, aye. 5 ayes, 0 nays, 2 absent.

Motion carried.

Director's Report

1. Submitted Statement of Economic Interests filers' list to Madison County.
2. The library closed due to inclement weather on Monday, January 22.
3. Met with vendors regarding copier contract that will expire this year. Working with two specifically in the hopes of getting a new machine in here by Summer Reading.
4. Our fire extinguishers were inspected on February 1. They all passed inspection.
5. The staff has began working on holes for our second mini-golf in the library program. Moving forward this may be an annual event for us depending on reception this year.
6. Had a meeting with Chris, Devin, and Lydia about the upcoming solar eclipse in April and programming we are looking to have that day.
7. Met with Devin and Lydia about Summer Reading to sketch out plans for kickoff party and general programming.
8. Participated the library in the BEAD (Broadband Equity, Access, and Deployment) Challenge, a federal initiative to identify areas of need for high-speed broadband access that the IL Secretary of State's Office is promoting.
9. Gave presentation with two co-presenters at IHLS Member's Day on February 8 about budgets and tip & tricks.
10. As of writing this report, we have nearly filled all appointments for tax preparation for the season.

Youth Services Report

1. All 10 kids who had registered to paint their favorite emoji showed up. Some even made up their own design.
2. Nintendo Switch continues to be a popular program. This month, I changed things up a little bit by letting the kids choose which game they wanted to play.
3. We once again had 8 for story time. We read and sang about bears and made teddy bear ear hats for our craft.
4. February's scavenger hunt is Pokemon in honor of 27 Feb being National Pokemon Day.
5. Lego Club continues to build popularity and the display case is full!
6. Story Time has been steady at about 8 people per program.

Development & Outreach Librarian Report

1. Our take home craft for adults and children in December was very popular! We had 52 craft bags taken.
2. Our Adult Crafternoon card making class on January 20 had 13 people in attendance. The next card making class for March has already had 15 people register.
3. We are hosting another Crafternoon on Saturday, February 10 and will be making watercolor marker mugs.
4. Began planning for Library Mini-Golf. The reception last year was fantastic. We are aiming for 9 holes with different themes. Solid Impact Golf Center has been kind enough to lend us clubs for this year's event. Our circulation staff has been instrumental in making this event happen and it has been wonderful to see everyone's creativity shine.
5. Assisted with planning our upcoming Eclipse event for April 8. We will be in the 98% total eclipse zone. We will begin marketing having eclipse glasses available on March 11.
6. Also began planning for Summer Reading 2024, including our kickoff party.
7. Continued to represent our library as a committee member for Reaching Forward South. This year's upcoming conference will be Friday, April 19 and is taking place in Collinsville. A variety of speakers and industry experts will be presenting.
8. Attended IHLS' Member Day.
9. Began creating the March newsletter and planning for March events.
10. Added upcoming events and newly added books to our website's front page.
11. Updated the website to include our newsletter for February.
12. Created a plethora of social media posts including: Happy New Year, Switch Open Play, Kid's Craft: Emoji Painting, Lego Club, Book Club, Illinois Libraries Present: Cory Doctorow, Ken Liu, and Martha Wells, Storytime, Teen DIY: Potion Bottle Keychains, Baby Busy Bees, Library Patron Savings, Read to Maui, Free AARP Tax-Aide, December's New Books, Closed for Martin Luther King Day, Stamp Station, SHARE Top 10 Requested 2023, Hello Winter Cover Photo, Emoji Painting Picture, SHARE Top Requested December 2023, Storytime with Becky, January Crafternoon: Card Making Picture, Library Closure: January 22, Illinois Libraries Present: Jerry Craft, February Crafternoon: Watercolor Marker Mugs, Maui Library Picture, Family Movie, February Newsletter,

February Book Club, Family Library Mini Golf, Friendship Bracelets, Teen Paint & Snack, February Displays, and Illinois Libraries Present: Julia Quinn.

DISCUSSION

None

OLD BUSINESS

None

NEW BUSINESS

Motion: Wiegand

Second: Richie

Approve Resolution 2024-01 – Project Franklin Tax Abatement

Roll call vote: Buttry, aye; Bricker, aye; Wiegand, aye; Richie, aye;

Timmins, aye; Funke, aye. 6 ayes, 0 nays, 1 absent.

Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:25 PM.